



Expressions of Interest

Are you passionate about making a positive impact on the lives of Victoria's diverse communities?

Do you want to be part of an organisation dedicated to promoting inclusivity, empowerment and social cohesion? If so, the Ethnic Communities' Council of Victoria invites you to express your interest in joining our dynamic team.

We are currently seeking talented individuals interested in the following roles:

Community Engagement Officer

Are you a proactive and community-driven individual? Community Engagement Officers will work closely with diverse multicultural communities in a range of outreach and capacity building projects. Your experience in engaging and consulting with culturally diverse communities and ability to build strong connections will play a vital role in delivering community projects and initiatives. Qualifications in community services, experience in the community sector and good written and verbal communications skills are required. Fluency in a language other than English is desirable.

Administration Support Officer

We are seeking a dedicated and proactive administrator with strong organisational skills to join our team. Reporting directly to the Office Manager, this part-time role will provide administration support across the organisation. Your duties will be interesting and varied, from office administration to event support and project assistance. The role would suit someone who enjoys working as part of a team, has previous administration experience and works well with people from all walks of life.

About Us

The Ethnic Communities' Council of Victoria (ECCV) is a peak body representing multicultural communities in Victoria. We advocate for the rights and wellbeing of culturally diverse communities, fostering social cohesion and promoting multiculturalism. Our organisation values diversity, inclusivity and community-driven approaches to address challenges and create opportunities for all Victorians.

Our Values

- Integrity
- Innovation
- Respect
- Empowerment
- Equality
- Social Cohesion

Conditions

- All conditions are in line with the SCHCADS Award and will be paid between Levels 5 and 6 of the award depending on the role and candidate experience.
- Some weekend and after-hours work may be required for which time-in-lieu can be claimed.
- Applicants from culturally diverse backgrounds are strongly encouraged to apply.
- ECCV is an Equal Opportunity Employer.

To express your interest, submit your CV and a cover letter outlining your relevant skills and experience to eccv@eccv.org.au. Please indicate "Expression of Interest - [Role Title]" in the subject line.

Approval

Mo Elrafih
Chief Executive Officer
August 2023